

### 1. GENERAL

This Application Form was prepared by “Asya Nakliyat Tic. Ltd. Sti.” or “the COMPANY” in its capacity of data controller in order to be able to evaluate and resolve the applications to be made by you, the data owners, pursuant to the Articles 11 and 13 of the Personal Data Protection Law no 6698 (“PDPL”) in an urgent, effective and comprehensive manner.

### 2. METHOD OF APPLICATION

Pursuant to the Articles 11 and 13 of the Personal Data Protection Law, you, the data owners, can forward your requests related to the application of the PDPL to our Company in its capacity of data controller in written by filling in this Application Form or by other methods to be determined by the Board :

you can transfer by sending a wet signed copy of this Application Form to the address of “Asya Nakliyat Tic. Ltd. Sti.” Resitpasa Mah. Degirmentepe Aykan Sok. No: 18/2 Emirgan, 34467 Sariyer Istanbul with registered and reply paid letter by adding the photocopy of your identity.

### 3. INFORMATION REGARDING THE DATA OWNER

You must fill in the following fields necessarily in a correct and complete manner for the necessary researches and evaluations related to your application to be able to be made and the relevant solutions to be able to be developed:

Name and Surname*	
T.R. Identity Number*	
Address*	
Phone Number*	
E-mail Address*	
Fax Number (optional)	

\*Fields which must be filled in.

Your personal data that you submitted to us above is processed exclusively for the purpose of being able to evaluate and conclude this Application Form and to contact with you.

**Please mark the appropriate option with regard to your relationship with “Asya Nakliyat Tic. Ltd. Sti.” and state whether the existing relationship is currently ongoing in the section given below.**

Customer	<input type="checkbox"/>	Employee Candidate	<input type="checkbox"/>
Business Partner	<input type="checkbox"/>	Employee	<input type="checkbox"/>
Visitor	<input type="checkbox"/>	Other(_____)	

- My relationship with “the COMPANY” is ongoing as of the application date.
- My relationship with “the COMPANY” ended as of (\_\_\_\_\_).

### 4. REQUESTS OF THE DATA OWNER

Please mark the relevant box/boxes in the list given below for the case/cases about which you would like to be informed as the data owner under the Articles 11 and 13 of the PDPL.

YOUR REQUEST	INFORMATION/DOCUMENT REQUIRED	YOUR SELECTION
1. I would like to learn whether my personal data has been processed by "the COMPANY".	If you would like to obtain information about a specific data type, please state. .....	<input type="checkbox"/>
2. I would like to learn for which purpose my personal data has been processed by "the COMPANY".	If you would like to obtain information about a specific data type, please state. .....	<input type="checkbox"/>
3. I would like to learn whether my personal data is used in compliance with their purpose by "the COMPANY".	If you would like to obtain information about a specific data type, please state. .....	<input type="checkbox"/>
4. If my personal data is transferred to third persons in the country or in abroad, I would like to know the third persons to whom my personal data has been transferred.	If you would like to obtain information about a specific data type, please state. .....	<input type="checkbox"/>
5. I consider that my personal data has been processed deficiency or incorrectly and I request them to be corrected.	Please state the information which you consider to have been processed deficiently and incorrectly and how the accurate manner of such information should be. .....	<input type="checkbox"/>
6. I request the correction of my personal data which I consider to have been processed deficiently/incorrectly also by the third persons to whom my personal data has been transferred.	Please state the information which you consider to have been processed deficiently and incorrectly and how the accurate manner of such information should be. .....	<input type="checkbox"/>
7. I request the deletion/destruction of my personal data due to the reason that the reasons requiring the processing of my personal data have been eliminated.	Please state which data the data subjecting to your request is and what the result which you consider that it is against you is. Please include the certifying information and documents regarding these issues into the annex of the Application Form. .....	<input type="checkbox"/>
8. I request the deletion/destruction of my personal data due to the reason that the reasons requiring the processing of my personal data have been eliminated also by the third persons to whom my personal data has been transferred.	If your request is related to only a part of your personal data, please state which data they are and the reason for this request of you together with the certifying information and documents. Please include the certifying information and documents regarding these issues into the annex of the Application Form. .....	<input type="checkbox"/>
9. I consider that my personal data which has been processed by "the COMPANY" has been analyzed exclusively by automatic systems and a result against me has arisen as a result of this analysis. I object to this result.	Please state the reason for this request of you and the result of the situation regarding your request for obtaining information. Please include the certifying information and documents regarding these issues into the annex of the Application Form. .....	<input type="checkbox"/>

<p><b>10.</b> I request the compensation of the damage that I incurred due to the processing of my personal data in contrary to the law.</p>	<p>Please state the reason for this request of you and the damage which you consider that you incurred in the gap below; please include the certifying information and documents regarding these issues (for example; decisions of the Personal Data Protection Board or court decisions) into the annex of the Application Form.</p> <p>.....</p>	<input type="checkbox"/>
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In the applications to be made by third persons on behalf of the data owner, a copy of the notarized power of attorney should be sent to us together with this Application Form. In the applications to be made on behalf of the children under guardianship/custody, a copy of the documents certifying the guardianship/custody relation should be sent to us together with this Application Form.

For the purpose of ensuring the security of your personal data, “the COMPANY” may contact with you in order to confirm that you are the data owner and may request certain information and documents from you on this matter *within seven (7) days* as of the date of receipt of your application for obtaining information by “Asya Nakliyat Tic. Ltd. Sti.”. The information and documents that you provided to us within this scope will be immediately destroyed following the confirmation that you are the data owner.

In the case that the information and documents requested are incomplete, the information and documents will be required to be completed and forwarded to us upon our request. The period of *thirty (30) days* specified in the article 13/2 of the PDPL with regard to the conclusion of the request will be suspended until the information and documents are completely forwarded to us.

**5. CONCLUSION OF THE REQUEST OF THE DATA OWNER**

Your request, according to its nature, will be responded *within the shorted period of time* following the date when it is received by us pursuant to the PDPL and *within no later than thirty (30) days*. Our responses and evaluations will be forwarded to you in written or in electronic environment pursuant to the article 13 of the PDPL according to your selection that you specified in this Application Form. If you have a prior preference with regard to the application result’s being forwarded one of the mail, electronic mail or fax methods, please state below:

I request the result regarding my application to be sent to my e-mail address.	<input type="checkbox"/>
I request the result regarding my application to be sent to my address by mail.	<input type="checkbox"/>
I request the result regarding my application to be sent by fax.	<input type="checkbox"/>

Your requests will be concluded by “the COMPANY” free of charge. If the responding process causes a separate cost, any fee at the amounts determined within the framework of the relevant legislation may be requested.

**6. DECLARATION OF THE DATA OWNER**

I kindly request the evaluation and conclusion of the application for obtaining information which I made pursuant to the PDPL within the framework of the request/requests that I specified above and I accept, declare and commit that the information and documents that I provided to you in this application are accurate, up-to-date and belong to me.

<b>Data Owner</b>	
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Name and Surname	
Application Date	
Signature	